

**Board of Trustees**

Mark Franey  
Tanya Gordon  
Mark Vasquez  
Victor Keaton  
Eugene Butticci

**Barstow Cemetery District**  
**Mtn. View Memorial Park**  
37067 Irwin Rd.  
P.O. Box 1033 Barstow, CA 92312  
www.mountainviewmemorial.specialdistrict.org  
(760) 256-2797

**OPEN TO THE PUBLIC**

Ashley Tarpley  
General Manger

**Board of Trustees**  
**Regular Meeting Minutes**

Wednesday, March 20, 2024, 4:00 PM

**Call To Order:**

1. The Board of Trustees Chairperson, Mark Franey, called the Regular meeting of the Barstow Cemetery District to order at 4:00 PM on Wednesday, March 20, 2024. Board Members present at roll call were, Vice Chair Tanya Gordon, Trustees Mark Vasquez, and Trustee Victor Keaton. Trustee Eugene Butticci was absent.
2. All present stood and recited the pledge of allegiance.
3. Notice of minor revisions to agenda items, items removed or continued: None

**Public Comments:**

Tom Runyon of The Highlands Funeral Home addressed the Board on behalf of Valerie Hernandez who would like to disinter her baby who is currently interred at the Barstow Cemetery to have him cremated. Valerie was quoted a price of six thousand dollars for the disinterment. Tom requested that the Board rethink the price. The Board directed Tom to speak with Ashley Tarpley the General Manager and anything outside of the Rules and Regulations would be brought to the attention of the board.

Cecilia Cordova inquired if the Board members or staff had considered going out to any events in the community. The Board was unaware of the events and requested that they be added to the email list of the Barstow City Chamber of Commerce so they would be able to do attend such events.

David Maya stated that in a meeting with the General Manager and two Board members last month it was brought up that there was misappropriation of funds and they were put into a personal fund. He would like to know what actions are being taken for the situations where there has been a plot sold twice. He asked to be given Grant and Budget information on what is being spent.

Peter Castillo advised the Board that the "Friends of Barstow Cemetery" are in the process of setting up a non-profit and will keep the Cemetery updated.

Joe Gomez- Stated he was impressed with the weed removal in the newly landscaped section. Inquired what the plan is for the weeding in the additional sections not yet completed. He advised that the "Friends of the Barstow Cemetery" will begin recording the Board meetings on Facebook LIVE next month. Board requested General Manager confirm with legal that this is not an issue.

**Consent Calendar:**

4. Meeting minutes for the Board of Trustees Regular Meeting on February 21, 2024, were emailed to the Board of Trustees on Tuesday, March 12, 2024, for their review.  
Discussion: None

Motion to accept the February 21, 2024, Regular Meeting minutes as presented: Trustee Victor Keaton  
Second: Trustee Mark Vasquez  
All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Butticci: Absent

**General Manager Reports:**

5. For the month of February the Cemetery had 3 full interments with no cremains. Building improvements are completed on the exterior and have begun on the inside offices. Cemetery office staff have completed 4 hours of training for Cemsites and are now able to use the program. The General Manager has had a meeting with the District Administrative Director and is now in touch with department heads to help with questions and training. Two of the individuals have had an onsite meeting and are in the process of getting out additional resources. The General Manager along with Emily Helm had a three way call with the payroll verification company and the contractor in regards to completing the payroll verification for the first phase of completed landscaping. The company and contractor are now in contact and working together to complete the process. The contract for the hauling of the fines to complete the additional landscaping phases are complete, the invoices have been submitted to the MWA and we are waiting on reimbursement. The next phase will be to write the bids for the removal of all trees which we will begin this month.

**Action and Information Items:**

6. Unfinished Business: Vote on Policies and Procedures  
Discussion: Vice Chair Tanya Gordon requested that we look at updating the outdated sections sooner than next fiscal year.  
Motion to accept Policies and Procedures: Victor Keaton  
Second: Mark Vasquez  
All in Favor: Mark Franey; Aye, Tanya Gordon; Aye, Mark Vasquez; Aye, Victor Keaton; Aye, Eugene Butticci; Absent.
7. New Business: None

**Items for Future Agenda:**

1. None

**Cemetery Board and Employee Comments:**

1. Chair Franey: Noticed little to no runoff in the newly landscaped section of the grounds after this last rain. Asked if Trustee Vasquez can get with Ashley Tarpley the General Manager about a different tamping machine that would be helpful in the grounds keeping.
2. Vice Chair Gordon: Requested Chamber of Commerce emails to be sent to the Board members for community activities.
3. Trustee Vasquez: Would like to know how we will be getting the Rules and Regulations out to the public.
4. Trustee Keaton: Inquired if there was any investigation into getting solar when doing the renovations on the building.
5. Trustee Butticci:

**Announcements:**

1. None

**Adjournment:**

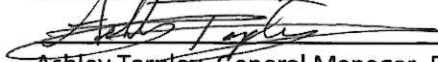
1. Motion to Adjourn at 4:30 pm: Victor Keaton

Second: Mark Vasquez

All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Buttici: Absent

2. The next meeting of the Board of Trustees will take place on Wednesday, April 17, 2024, in the Community Room of the Cemetery at 4:00 PM.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



Mark Franey, Chairperson  
Barstow Cemetery District